

# Booking form

## Design to Eurocode 5 - introductory and connections workshops

TRADA's Headquarters, High Wycombe, HP14 4ND

BOOKING DETAILS

Number of places: \_\_\_\_\_

Delegate names: \_\_\_\_\_ Job title: \_\_\_\_\_

1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____

Select which workshop and date you would like to attend:

### EC5 Introductory

- Tuesday 27th March 2012
- Tuesday 15th May 2012
- Thursday 13th September 2012
- Wednesday 31st October 2012

Member £180 + VAT  
Non-member £229 + VAT

### EC5 Connections

- Wednesday 16th May 2012
- Thursday 1st November 2012

Member £180 + VAT  
Non-member £229 + VAT

**BOOK BOTH COURSES AT ONCE AND SAVE UP TO 30%**

**Please complete this booking form and return by post, fax or email to:**

TRADA Training, TRADA Technology, Chiltern House, Stocking Lane, Hughenden Valley, High Wycombe, Buckinghamshire, HP14 4ND or fax to +44 (0) 1494 565487.

If you have any questions contact TRADA Training on +44 (0) 1494 569620 or email training@trada.co.uk.

CONTACT DETAILS

Contact name: \_\_\_\_\_

Company: \_\_\_\_\_

Nature of business: \_\_\_\_\_

Company Address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone No: \_\_\_\_\_

Email: \_\_\_\_\_

### Data Protection Act 1998

Information held on computer by companies within the BM TRADA Group will be used only for the purposes of our business as required under the Act. We may call or write to you with details of the services we offer. You may request in writing a copy of the details we hold on you. You may request in writing that we do not contact you by phone, email and/ or post.

### Terms of business

#### Payment

The course fee must be paid in full, not later than 15 working days prior to the start of the course. We reserve the right to re-allocate the place to another delegate if fees are not paid on time.

#### Late payment

We reserve the right to charge interest on all outstanding amounts at the rate of 5% per calendar month for the period of overdue payment.

#### Course cancellation

Must be made in writing and received not later than 15 working days prior to the start of the course.

#### Changes to the event

We reserve the right to make any changes to the event as required, to the content, schedule, etc.

**We reserve the right to cancel the event or refuse places**

PAYMENT DETAILS

Please select your preferred option (all publications ordered will be supplied on the day of training)

EC5 Introductory		EC5 Connections		Both Courses - save up to 30%	
Members	Non-members	Members	Non-members	Members	Non-members
<input type="radio"/> £180 + VAT	<input type="radio"/> £229 + VAT	<input type="radio"/> £180 + VAT	<input type="radio"/> £229 + VAT	<input type="radio"/> £250 + VAT	<input type="radio"/> £350 + VAT

**TOTAL** \_\_\_\_\_

Cheque - Please make cheques payable to TRADA Technology Ltd

Credit card details  VISA  Mastercard  Maestro

Card No

Expiry date   /   3 digit security code    Issue no

Signature \_\_\_\_\_

Name of cardholder \_\_\_\_\_

Please attach cardholders address if different from above

Payment accepted by cheque or credit card only