



**Timber Industry Membership is open to individuals or corporate bodies in any part of the world engaged in:**

- The production, trading or sale of timber
- Manufacture of timber or timber-based products
- Timber treatment
- Timber processing
- Timber frame building manufacture
- Supplying the timber using industries

# Timber Industry Membership

**Application Form 2012**

Membership of TRADA is available to anyone with an interest in timber.

## 1. Your main contact details

Company name: \_\_\_\_\_

Directory name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

County: \_\_\_\_\_ Postcode: \_\_\_\_\_

Country: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

Please indicate if you DO NOT want this address to be published on  our suppliers directory website  
 or in our Yearbook

Where did you hear about TRADA?

Your company name (e.g. J. Smith & Co.).

Your company name as you want it to appear on the TRADA website / yearbook (e.g. Smith. J & Co).

Please provide the contact details you would like to use in our correspondence with you.

Once your application has been processed we will contact you again to gather information about additional addresses, if applicable.

Email and website details are necessary for our suppliers directory entries.

If you do not want these details to appear in our website and TRADA Yearbook suppliers directory listings then please indicate this here.

## 2. Your TRADA contact information

	Membership contact	Invoice contact	Marketing contact
Name:	_____	_____	_____
Position:	_____	_____	_____
Direct email:	_____	_____	_____
Direct telephone:	_____	_____	_____
	The main point of contact with TRADA.	The person to whom subscription renewal notices should be sent.	The person who can provide information about the services you supply and details of your company.

## 3. Subscription rates 2012

The Timber Industry Subscription Rates are based on the previous year's purchase of timber and wood based (or wood related) products and are shown below:

Band	Previous year's timber purchase (or commission if an agent) <sup>1 2</sup>	Subscription rates	Total <sup>3</sup>
A	Less than £0.25 million	£400 + VAT	£480.00
B	£0.25 - £0.50 million	£660 + VAT	£792.00
C	£0.50 - £0.75 million	£995 + VAT	£1,194.00
D	£0.75 - £2 million	£1,435 + VAT	£1,722.00
E	£2 - £3.5 million	£2,275 + VAT	£2,730.00
F	£3.5 - £7.5 million	£3,935 + VAT	£4,722.00
G	£7.5 - £20 million	£6,530 + VAT	£7,836.00
H	£20-£35 million	£9,685 + VAT	£11,622.00
I	Over £35 million	£13,070 + VAT	£15,684.00

<sup>1</sup> For agents, subscription rates are based on the previous year's total commission. The rates are calculated as shown in this table.

<sup>2</sup> For suppliers (e.g. of paints or nails) the subscription rate is 0.01% of the previous year's UK turnover, subject to a minimum of £660.00 and a maximum of £3,935 (+VAT).

<sup>3</sup> VAT calculated at 20%.

## 4. timberWISE - Wood information sheets electronically

timberWISE provides specifiers and designers with comprehensive guidance to the properties and uses of timber.

It includes over 60 Wood Information Sheets produced by TRADA as well as Technical Information Sheets from our sister company Chiltern International Fire and expert summaries of regulatory issues for the timber industry.

The latest versions of timberWISE can be uploaded to multiple PCs and are now also compatible for use with MAC OSX.

Band	Subscription rate	Total
Bands A-C	£85.00 + VAT	£102.00
Bands D-H	£150.00 + VAT	£180.00



## 5. Important notes

1. The minimum period of membership is 12 months. Any member wishing to withdraw from membership shall give **written notice, no later than six months before the expiry of their membership**. Any member in default of this is liable for the subscription for the following year.
2. Subsidiaries or branches can also receive the benefits of membership providing that the level of timber purchases/commission/turnover declared in the application includes sales from these addresses. The total number of mailings per member is based on the level of subscription paid.
3. We encourage TRADA members to use the **TRADA Member Logo** on stationery and other materials, in accordance with our rules of use.

## 6. Declaration

I apply for membership on behalf of the organisation named in 1. above and agree to abide by the terms of membership summarised in section 9.

I declare that our previous year's timber purchases / commission / UK turnover\* amounted to approximately £ \_\_\_\_\_

\*delete as applicable

and enclose our subscription fee of £ \_\_\_\_\_ including VAT.

Please make cheques payable to the Timber Research & Development Association.

A VAT receipt will be issued on receipt of payment.

VAT has been calculated at 20% but will be charged at the rate current at the time of application.

Signed: \_\_\_\_\_ Name (print): \_\_\_\_\_

Position: \_\_\_\_\_ Date: \_\_\_\_\_

## 7. Where to send your form

Please return your completed form:

TRADA Membership Administrator  
Timber Research and Development Association  
Stocking Lane, Hughenden Valley, High Wycombe,  
Buckinghamshire, HP14 4ND

If you have any questions regarding completing this form, please contact our Membership Administrator on +44 (0) 1494 569603 or email [membership@trada.co.uk](mailto:membership@trada.co.uk)

## 8. What happens next

Once we have accepted your application we will acknowledge your application, by email initially, to advise you of your login details. We will also add your details to the TRADA website suppliers directory (unless you have indicated otherwise) and advise you how to update your profile online.

## 9. Summary of the main membership rules



These “plain English” rules are abridged from the Articles of Association and are intended to convey the spirit of the membership agreement. The correct legal form is contained in the Articles.

1. There are two types of members, as follows:

- (a) **Corporate members** (recently referred to as *Timber Industry Members*).  
Individuals or corporate bodies in any part of the world engaged in the production, trading or sale of timber, manufacture of timber or timber-based products, timber treatment, timber processing or otherwise engaged in the timber using trades and industries (other than specified in (b) below), as well as suppliers to the timber using industries and industry Associations. Only Corporate members are entitled to vote at a General Meeting
- (b) **Professional members** (recently referred to as *Specifier or Contractor Members*).  
Individuals or corporate bodies in any part of the world having a professional interest in the specification and use of timber. Professional members include architects, engineers, surveyors, consultants, industrial designers, educational establishments, students, builders, local authorities, building control officers and others with a similar interest. Professional members are not entitled to vote at a General Meeting.

Any Member shall be subject to the Regulations of the Association and to such terms and conditions as the Board of Directors shall from time to time determine.

2. Every Member agrees to observe the Regulations of the Association and to work in the best interest of the Association.
3. None of the rights and privileges of Membership shall be chargeable, transferable or transmissible to any third party.
4. In the event of a Member going into liquidation or receivership, then he shall immediately cease to be a member, but may be readmitted subject to Board approval.

5. **Any Member wishing to withdraw from membership shall give written notice of resignation no later than six months prior to their next renewal date. Any member in default of this is liable for the subscription for the following year.**

6. If any Member fails to follow the Regulations of the Association or if their conduct renders them unfit to remain a member, then they shall be invited to explain their conduct and may, at the discretion of the Board of Directors, be expelled or suspended.
7. Any person who leaves membership for any reason remains liable for all outstanding moneys which may be due, or which may become payable by him by virtue of his liability under the Memorandum of Association. No refunds will be given.



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